

Granville Community Foundation

2018 GRANT APPLICATION CHECKLIST

**APPLICATION DEADLINE**

All applications for funding from the Granville Community Foundation during the 2017 grant cycle are due no later than **January 15, 2018**. Applications submitted after this deadline will not be considered for an award.

Applications may be submitted to:

Granville Community Foundation

PO Box 321

Granville, OH 43058-0321

OR by email, no later than 5:00 p.m., to:

granvillecommunityfoundation@gmail.com

**APPLICATION CONTENT**

All applications for a grant from the Granville Community Foundation during 2018 must contain the following information:

* A completed copy of the Granville Foundation's GRANT APPLICATION FORM and GCF Project Budget – Exhibit 1.
* A document labeled "ATTACHMENT A" that provides a brief statement of your organization's history, mission, objectives, and primary sources of financial support.
* A document labeled "ATTACHMENT B" that lists your organization's trustees or directors and its principal officers.
* A document labeled "ATTACHMENT C" that contains your organization's most recent annual financial statement, preferably one that has been audited.
* A document labeled "ATTACHMENT D" that lists your organization's current fiscal year budget including a summary of revenues and expenses.
* A document or documents labeled "ATTACHMENT E" that provide supplementary information about your organization which is directly germane to your proposal (optional).

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